Appendix 1

Argyll and Bute Council – Corporate Governance Action Plan 2017/2018

Ref	Local Code	Actions to achieve compliance	Success measures	Key dates	Lead	Ref.
CG-1	**Ensuring that risk management is embedded into the culture of the Authority with members and managers at all levels, recognising that risk management is part of their jobs.**	The Council's risk management activity has been assessed as embedded and integrated with individual category scoring demonstrating year on year improvement.	Continue to show year on year improvement against CIPFA benchmarking *Update: The strategic risk register was reviewed and updated by the SMT and reported to the Policy and Resources Committee in August 2017. Risk management arrangements were updated in early 2018 as per the 'Risk Management' section of this Annual Governance Statement.*	31 March 2018	Head SF	CG Code 4.3.1
CG-2	**Ensure that the authority's leadership sets a tone for the organisation by creating a climate of openness, support and respect**	Improvement plan in place re the Accounts Commission findings on the Controller of Audits Statutory Report.	Outstanding action in relation to local empowerment would be monitored via the Community Empowerment Action Group *Update: The Group*	31 March 2018	Ch Exec Exec Dir – Community Services	CG Code 3.1.1

			remains in place and is monitoring the position in relation to those parts of the Community Empowerment (Scotland) Act 2015 which have still to be brought into force. Further meetings will be held as and when required.			
CG - 3	**Assess the skills required by Members and Officers and make a commitment to develop those skills to enable roles to be carried out effectively**	PDP's for Members engaged in the process and PRD's for Officers identify relevant training needs and have development plans in place	Induction programme for Members following LG Elections completed *Update: Complete* Programme of development opportunities/seminars offered to members over the course of the year *Update: In place* Corporate target for completion of Officers PRD's achieved *Update: 46% achieved – Target 90%*	30 June 2017 31 March 2018	Ch Exec and all Executive Directors	CG Code 5.2.1

| CG-4 | **Ensure that arrangements are in place to enable the authority to engage with all sectors of the community effectively. These arrangements should recognise that different sections of the community have different priorities and established explicit processes for dealing with these competing demands.** | Training community groups on the Community-Led Action Planning Toolkit and ensuring that the development of Community-Led Action Plans feed into Area Community Planning Groups. | A number of Community Groups using the Toolkit Update: Training has been completed and there is continued opportunity for matters relating to community led action plans to feature in Area Community Planning meetings. *Update: Training has been completed and there is continued opportunity for matters relating to community led action plans to feature in Area Community Planning meetings.* | 31 March 2018 | Exec Dir – Community Services | CG Code 6.2.3 |